

Headteacher Mrs Zoey Lowe

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Company Registration no: 07523436
Place of registration: England

13th March 2019

Dear Parents/Carers

Reception trip to The National Space Centre
Thursday 4th April 2019

As part of our 'Our World' topic, we have planned a very exciting school trip for Reception to visit The National Space Centre in Leicester on Thursday 4th April 2019.

The coach will leave school at **9:15am prompt** so please ensure that your child/ren arrive to school on time. To enable the children to see and explore the whole of the Space Centre, the coach will collect the children at 3pm for the return journey to school. This meaning that the children will arrive back to school at a later time of approximately **4:15pm**, however, you will be kept up to date with information throughout the day via text message.

For identification purposes, all children must wear complete school uniform. A packed lunch will be provided by school, however, if you wish to provide your child/ren with a packed lunch, you can do so.

We are asking for a voluntary contribution of **£7.50** towards the cost of the trip to cover the entrance fee and coach hire, this can be paid to class teachers or at the main office.

Please also complete and return the attached consent/medical form to class teachers or the main office by no later than Friday 22nd March 2019.

Thank you for your continued support.

Yours Sincerely

Mr L Stanton and Miss S Hart
Reception Class Teachers



Medical Form

Pupil Name: _____

1 st Emergency Contact – Parent/Carer	Name: Address: Home Telephone: Mobile: Relationship to Child:
2nd Emergency Contact – Parent/Carer	Name: Address: Home Telephone: Mobile: Relationship to Child:
Has the child any known medical conditions:	
Medication and when required (if applicable):	
Any additional information:	

I understand that basic first aid treatment will be given in the event of a minor accident. Details of the accident and any treatment given will be recorded. I will be informed when I collect my child and will be asked to sign the child's accident form.

In the event of a more serious accident requiring hospital treatment I understand that every effort will be made to contact either myself or the emergency contact, failing this a member of staff will escort my child to hospital. No medical treatment will be signed for.

(Please delete where appropriate)

I wish/do not wish for my child (name): _____ **in class** _____ **to go to The National Space Centre, Leicester on Thursday 4th April 2019.**

Signed (Parent/Carer): _____ **Date:** _____

