



# Admissions Policy

Goldsmith Primary Academy is part of an inter-LA Co-ordinated Admission Scheme. All dates referred to within this document are in line with this scheme.

**Reviewed:** July 2020

**Next Review:** July 2021

# Goldsmith Primary Academy – 2020/2021

## Admissions Policy

### General Principles

2020/2021 – we have a Pupil Admission Number (PAN) of 60 pupils

We are an inclusive school and welcome all applications. Although we give priority to children attending the attached nursery school, there is no guarantee of a place for such children and parents must make an application for their child(ren) to attend Goldsmith Primary Academy.

Admission to our school is not dependent on any ability test or voluntary financial contribution.

The school participates in the Local Authority (LA) co-ordinated scheme and all dates within that scheme must be adhered to. You should use the opportunity to express a preference for more than one school. Proof of residence will be required.

Children with Statements of Educational Need naming the school must be admitted and will count towards the PAN if the information is available before the offer date.

### Admission

Children are usually admitted in September in the academic year in which they have their fifth birthday.

### Deferred Entry to Reception Class

Parents have the right to retain a place offered and request that their child be admitted to Reception Class later during the 2020/21 academic year or until the term in which the child reaches compulsory school age if they so wish. However, parents should be aware that there may not be places available if the school is oversubscribed at the time of application. Parents can also request that their child takes up the place part-time until the child reaches compulsory school age.

### Oversubscription Criteria and Definitions

All schools must admit any child with a statement of special educational needs that names the school directly.

In the event of oversubscription, places will be offered using the following criteria:

1. Children in Public Care (looked after children or previously looked after children). \*See *note below*
2. Children for whom a place at the school is essential on medical or social grounds and is supported in writing by a medical practitioner or a social worker. (Applications will be subject to verification)

3. Children who have an older sibling already in attendance at the school when the application is made and who will be attending the school at the proposed admission date.\*\* See *note below*
4. Children who are attending Goldsmith Primary Nursery and have made an application following the correct procedure and within required time scales.
5. Distance will be measured in a straight line from the centre of the Goldsmith Primary site to the centre point of the home address using a computerised measuring system, with those living closer to the school receiving the higher priority.\*\*\* See *note below*

Notes:

\*

**Looked after Children**

School will give top priority to applications on behalf of children in public care (Looked After Children) in accordance with the definition below:

'Looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989).

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**Siblings**

Children living at the same address who have one or both natural parents in common.

Children living at the same address who are related by a parent's marriage.

Children living at the same address whose parents are living as partners.

Fostered children living at the same address.

We include siblings who are adopted within our definition of sibling.

We do not include cousins within our definition of sibling.

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Proof of residence will be required by the co-ordinated scheme. The offer of a place may be withdrawn if proof of residency is not met. Where a child lives part of the week with one parent and part of the week with another member of the family, the '**home address**' will be considered to be the residence where the child spends at least three nights of the school week each week. Proximity of the child's home to Goldsmith Academy using a straight-line distance will be used as a '**tiebreaker**' for any oversubscribed criterion. Distance will be measured in a straight line from the Goldsmith Road entrance to the school to the front door of the home address, using a computerised measuring system with those living closer to the school receiving the higher priority. Flats in the same block will be treated equally with the measurement taken to the main entrance of the block. If after applying the tie-breaker there are more applications than places available from the apartment block furthest away, a further tie-breaker of **Random Allocation** will be used for the applications from this block.

(Special conditions will apply in the event that one child from a multiple birth does not gain admission to the school through the use of the admissions criteria; in this instance the school governors will exceed the admission number for the family concerned to prevent separation of twins/triplets.)

### **Waiting Lists**

As required by the current School Admissions Code, the school will maintain a waiting list until the end of the Autumn term in the year of transition. Applications for inclusion on a waiting list must be made on the school's appropriate form and they will be ranked according to our over subscription criteria as described above. We have to admit any pupil who is admitted through the appeal process, or allocated to us according to the local Fair Access Protocol and any such pupils take precedence over the waiting list.

### **In-Year Admissions**

Admissions mid-year for any year group will be dealt with in accordance with this policy and will be administered by the school. Please contact the school for an admission application form.

### **Appeals**

If you are not offered a place at our school, you have the right to appeal to an independent panel and should contact the school for the relevant papers if they are not available from the LA. Please ensure that the school rather than the LA Admission Appeal Form is used.

### **Further Information**

All parents are advised to read the Local Authority booklet for parents on primary admissions. The Choice Adviser is available to answer any questions or if you require advice and can be reached at:

Parent Support Adviser  
Walsall Children's Services  
Civic Centre  
Darwall Street  
Walsall  
WS11TP

Telephone: 01922 652585

Email: [primaryadmissions@walsall.gov.uk](mailto:primaryadmissions@walsall.gov.uk)

Alternatively, please contact Mrs L Attwood, Senior School Administrator, on 01922 710182, who will be happy to help.