



# Nursery Admission Policy

Reviewed: Feb 2018

Next Review: Feb 2020

## Nursery Admissions Policy

### Nursery Admission

Here at Goldsmith Primary Academy we know how important the early years of a child's life is, therefore, we offer 15 hours a week to our nursery aged children.

1. We will admit up to 52 full time pupils who are aged 3 on or before 31<sup>st</sup> August for that academic year.

When applications for Nursery are oversubscribed given any of the above conditions, the following criteria will apply in order to decide who will enter the school:

- a) Children who have a brother or sister attending the school at the time of entry.
- b) Due consideration will then be given to other applicants in terms of distance from the school as the crow flies

### Reception Admission

**Our admission number for Reception is 60.** (based on our Pupil Admission Number) PAN

For admissions in September 2018 Goldsmith Primary Academy will be part of the co-ordinated admission arrangements with Education Walsall.

Education Walsall will issue 'Preference Form for Walsall Primary Schools'. This will enable parents to name up to two Walsall schools and rank them in order of preference.

All applications for named school will be considered in accordance with each school's published admission criteria. Parents will receive written confirmation of an offer of a school place.

If a child does not meet the admission criteria for either school then Education Walsall will allocate a place at the nearest alternative community or voluntary controlled school with vacant places.

### Over subscription

All schools must admit any child with a statement of special educational needs that names the school directly.

In the event of oversubscription places will be offered using the following criteria:

1. Children in Public Care (Looked After Children or previously Looked After Children).  
*\*See note below.*

2. Children who have an older sibling already in attendance at the school when the application is made and who will be attending the school at the proposed admission date. **\*\* See note below.**
3. Children for whom a place at the school is essential on medical or social grounds and is supported in writing by a medical practitioner or a social worker. (Applications will be subject to verification).
4. Distance will be measured in a straight line from Goldsmith Road entrance to the front door of the home address using the computerised measuring system with those living closer to the school receiving the higher priority. **\*\*\* See note below**

### **Notes**

\*

Looked after Children – as required by the Regulations of 2012 the school will give priority to applications on behalf of children in public care (Looked After Children) in accordance with the definition below:

'Looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is

(a) in care of the local authority, or (b) being provided with accommodation by the local authority in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989).

\*\*

By sibling we mean:

Children living at the same address who have one or both natural parents in common.

Children living at the same address who are related by a parent's marriage.

Children living at the same address whose parents are living as partners at this address.

Fostered children living at the same address.

We include siblings who are adopted within our definition of sibling.

We do not include 'cousins' within our definition of sibling.

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Proof of residence will be required by the co-ordinated scheme. The offer of a place maybe withdrawn if proof of residency is not met. Where a child lives part of the week with one parent and part of the week with another member of the family the '**home address**' will be considered to be the residence where the child spends at least three nights of the school each week.

Proximity of the child's home to Goldsmith Primary Academy using a straight-line distance will be used as a '**tiebreaker**' for any oversubscribed criterion. Distance will be measured in a straight line from Goldsmith Road entrance to the school to the front door of the home address using a computerised measuring system with those living closer to the school receiving the higher priority. Flats in the same block will be treated equally with the measurement taken to the main entrance to the block. If after applying the tie-breaker there are more applications than places available from the apartment block furthest away, a further tie-breaker of **Random Allocation** will be used for the applications from this block. (Special conditions will apply in the event that one child from a multiple birth does not gain admission to the school through the use of the admissions criteria; in this instance the school governors

will exceed the admission number for the family concerned to prevent separation of twins/triplets.)

### **Waiting Lists**

As required by the current School Admissions Code the school will maintain a waiting list until the end of the autumn term in the year of transition. Applications for inclusion on a waiting list must be made on the school's appropriate form and they will be ranked according to our over subscription criteria as described above. We have to admit any pupil who is admitted through the appeal process, or allocated to us according to the local Fair Access Protocol and any such pupils take precedence over the waiting list.

### **In Year Admissions**

Admissions mid-year for any year group will be dealt with in accordance with this policy and will be administered by the school. Please contact the school for an admission application form.

### **Appeals**

If you are not offered a place at our school you have the right to appeal to an independent panel and should contact the school for the relevant papers if they are not available from the LA. Please ensure that the school rather than the LA Admission Appeal Form is used.

### **In Year Fair Access Policy**

The governing body have adopted the LA Fair Access Policy for admission of previously excluded or hard to place children.

### **Further Information**

Attendance is very important to us at Goldsmith Primary Academy. If a child is successful gaining a place, we ask that they attend their designated session every day (morning or afternoon). For a child who has persistent absences or an attendance of lower than 95%, they will receive a phone call or possible home visit from our attendance officer Mrs Moran. If the child's attendance does not improve, we will unfortunately have to withdraw the place and offer it to the child who is next on our waiting list.

All parents are advised to read the Local Authority booklet for parents on primary admissions. The Choice Adviser is available to answer any questions or if you require advice and can be reached at:

Choice Advisor  
Walsall Children's Services  
Education Development Centre  
Pelsall Lane  
Rushall  
Walsall  
WS4 1NG

Telephone: 01922 686477. Alternatively, please contact Mrs T Boughey, the Office Manager, on the school number: 01922 710182 who will be happy to help you.